



# TIRUMALA ENGINEERING COLLEGE

Jonnalagadda, NARASARAOPET - 522601, Guntur Dist., A.P.

An ISO 9001:2015 Certified Institution, Accredited by NAAC & NBA  
(Approved by AICTE & Affiliated to Jawaharlal Nehru Technological University, Kakinada)

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**College Code : NE**

Ref: TEC/IQAC/2020-21/MM/01

Jonnalagadda,  
Dt: 10.06.2020

## MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

(A. Y. 2020-2021)

















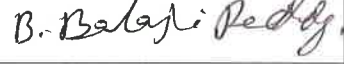

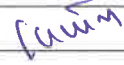
Date: 10.06.2020, Time: 1:00 P.M. to 3:00 PM, Venue: Principal Chamber

### Agenda

1. Review of minutes of IQAC Meeting held on 25.01.2020 and subsequent action taken.
2. Review of Academic Result and Action plan for improvement.
3. Certification programs, Resources, and Infrastructure requirement.
4. Status of Research Projects, Future Plan.
5. Review of feedback form all stakeholders - student, parent, alumni, and employer.
6. Review of Industry Institute Interaction and Student's Placement.
7. E-AQAR Submission and Difficulties.
8. Any other point with permission from the chair.

The following members are present.

Sr. No.	Designation & Affiliation	Name of Person	Signature
<b>Chairperson:</b>			
01	Principal	Dr. Y.V. Narayana	
<b>Management</b>			
02	Secretary	Sir. R. Satyanarayana	
<b>Faculty members:</b>			
03	Member, H.O.D. CSE	Prof. R. Lalu naik	
04	Member, H.O.D. ECE	Dr. D. Krishna	
05	Member, H.O.D. EEE	Prof. M. Manoj Kumar	
06	Member, H.O.D. Mechanical	Mr. Ch. Rajanikumar	
07	Member, H.O.D. AS&H	Mr. T. Venkata Rao	
08	Member, H.O.D. CIVIL	Mr. M.V. Ramesh	

09	Member, H.O.D. IT	Mr. K. Gopi	
10	Member, H.O.D. TPO & In-charge, IIIC	Mr. M. Sambasiva Rao	
11	Member, Coordinator, R&D	Prof. Y. Murali Mohan Babu	
12	Member, O.I.E	Mr. Sk. Jakeer	
13	Member, I/C Skill Development Center	Mr. B. Praveen Kumar	
14	Senior Faculty Member	Dr. S. Rama Rao	
<b>Administrative Officers:</b>			
15	Member, Account Officer	Mr.  Srinivas Rao	
16	Member, Administration officer	Mr. B. Suman kumar	
17	Member, Physical Director	Mr. V. Hanumanthrao	
<b>Nominee from Industry:</b>			
18	Member, Industrialist	Mr. A. Sathish Kumar	
<b>Nominee from Employer, Alumni, Student and Parents:</b>			
19	Member, Employer Representative	Mr. Phani	
20	Member, Student Representative	Mr. K. Rakesh kanta	
21	Member, Student Representative	Mrs. N. Sai Pragna	
22	Member, Student Representative	Mr. Syeed Karimulla	
23	Member, Alumni Representative	Mr. D. Pavan Kumar	
24	Member, Parent Representative	Mr. Bommireddy Balaji reddy	
25	Member, Parent Representative	Nadanavanam V L P Ramana Rao	
<b>Coordinator/Director of IQAC:</b>			
26	IQAC Coordinator	Prof. K. Sathish	

**Dr. Y.V. Narayana**, Chairperson, IQAC, welcomed all members of the IQAC, for the first meeting of 2020-2021 academic year and followed by a review presentation made by Dr. K. Sathish, Coordinator of IQAC.

**The following points were discussed in the meeting:**

**Agenda 1: Review of minutes of 2<sup>nd</sup> IQAC Meeting held on 25.01.2020 and subsequent action taken**

**Resolution 1:** The minutes of the meeting [25-01-2020] were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	Submission of AQAR for the A.Y. 2019-20 and its overall analysis and identifying areas for improvement.	<p>After clear discussion was made on the AQAR 2019-2020, the suggestions and recommendations given by the IQAC Committee members for overall development of the Institution.</p> <ol style="list-style-type: none"> <li>1. Improve academic results and competence</li> <li>2. Enhancing the skill development programs to meet industrial standards</li> <li>3. Placement Training Programs by external experts</li> <li>4. Organizing Student workshops, Seminars, etc.</li> </ol> <p>Action has taken by the Chairperson and IQAC coordinator and Resolution was made in the meeting and all IQAC members have agreed.</p>
2.	To enhance the overall research environment in the institute	<p>Departments needs to focus and initiate the proposals for getting funding for major and minor research projects from various government funding agencies in the A.Y. 2020-2021. All Hods are responded and said that proposals are applied to AICTE for organizing international conference and STTP.</p>

**Agenda 2: Review of Academic Result and Action plan for e-Learning activities.**

**Resolution:** A review was conducted on previous Academic years results. It is discussed that there is a need to improve the results in few subjects. The chairperson was instructed to head of the departments to take necessary action plans for improving the result in the pandemic situations and the chairperson was suggested, the institute must adapt online teaching-learning methodologies. Various initiatives such as recorded video lectures, additional teaching materials, e-books, etc. were taken by staff for conducting teaching-learning processes through online mode. However, for the next semester, it is decided to continue the online teaching-learning activities along with regular teaching activities as per the guidelines of University.

**Agenda 3: Certification programs, Resources, and Infrastructure requirements.**

**Resolution:** It is discussed that the institute would work for the additional requirements of laboratories, equipment's, Internet, Digital Library, books, and other academic resources for enhancement of academics for the AY 2020-21 and 2021-2022. It is also resolved to conduct Certification programmes for B.E./B.Tech. Aspirants during academic year 2020-21, by identifying suitable resource persons from different arena. Further, it was also discussed to inform all the known parents regarding the same to make it a successful process in the years to come.

**Agenda 4: Status of Research Projects, Future Plans.**

**Resolution:** It is discussed that the institute needs to strengthen the R&D activities. Initiated to R&D Coordinator to conduct workshop on research funding and IPR and suggested to all HOD'S and Senior Persons to prepare research proposals and other funding proposals Chairperson suggested it requires more efforts to further strengthen the R&D activities. The chairperson has announced cash prize of Rs. 5000 those who are published in Scopus, SCI, and other citation journals and, he announced Rs. 25000 for best Researcher.



**Agenda 5: Review of feedback form all stakeholders - student, parent, alumni, and employer.**

**Resolution:** It is decided to collect feedbacks from various stakeholders through online due to covid pandemic and suggested to analyze by the Feedback Analysis Committee of the college. Instructed to submit report before next IQAC meeting

**Agenda 6: Review of Industry Institute Interaction and Student's Placements.**

**Resolution:** IQAC members have suggested activities such as Industry-Institute Interaction, Personal interview and Group discussion practice sessions, Sessions for higher studies such as GATE, CAT, GRE, GMAT. However, due to Covid-19 pandemic, several activities could not be completed. It is discussed to work out alternate strategies to conduct these activities in AY 2020-21.

**Agenda 7: E-AQAR Submission and Difficulties.**

**Resolution:** It is decided by the committee members to prepare AQAR, AY 2020-21 in time even though it is covid. IQAC coordinator has explained the changes in the format given by the NAAC and suggested to prepare all data formats accordingly. After completion of filling of data, it would be put up for final review and approval. It is proposed to complete AQAR submission by the end of Nov 2020.

**Agenda 8: Any other point with permission from the chair.**

1. It is necessary to initiate activities in view of the NBA accreditation process.
2. Considered the allotment of slot for project work during even semester: It is resolved by the chairperson to allot mini project work in multi-disciplinary streams for the third-year students of UG. The IQAC coordinator has explained the importance of field projects and internships and it has taken approved by the IQAC committee members.

Dr. Kuppani Sathish, IQAC Coordinator, proposed the vote of thanks. The next IQAC meeting is unanimously proposed in the month of October 2020. Coordinator-IQAC, solicited the continued support of the members for sharing their rich knowledge and wide experience for furthering the mission of the IQAC.

*for min 10/01/2020*  
IQAC Co-Ordinator  
Dr. K. Sathish

Co-ORDINATOR, IQAC  
TIRUMALA ENGINEERING COLLEGE  
JONNALAGADDA, Narasaraopet,  
Guntur(Dt.), Andhra Pradesh-522 601.

*2/10*  
Chairperson/Principal IQAC  
Dr. Y.V. Narayana

CC:

1. All committee members
2. Office